

# Board Meeting Minutes Dec 8 2010

Meeting called to order

Sherry Keeseey, Dick Bottenberg (President), Steve Erickson, Allen Bowles (Board Member), Harvey Thorliefson (Board Member), Bill Robbins, Alan Smith (Board Member), Doug Zbikowski, Teresa Tweet (Board Member), Ted Chura, Ed Steffner, Janet Hopper, Paul Jansen (Board Member), Ly Preece (Secretary), Janine Atchison (Vice President)

## Call to Order

Dick B. welcomed Sherry who's interested in being treasurer.

## New business:

Harvey T.:

new info on GSA

Doug Z.:

## Review minutes from previous meeting

## Establish board for 2011

Dick Bottenberg

Currently have nine members. Need to replace Ly Preece and Paul Jansen who are leaving board. Dick B. asked everyone present to introduce themselves. Sherry knows something about bookkeeping and is interested

Ly P. moves to elect Sherry Keeseey to join the board to replace one of the outgoing members starting 2011. Paul J. seconds. All approved.

Dick B. offers to serve as president another year, Janine A. offers to serve another year. Dick B. asks for other nominations, none presented. Sherry nominated to serve as treasurer. Discuss whether the position can be shared. Allen Bowles offered to serve as secretary. Janine moves to accept the slate:

- Dick president
- Janine vice president
- Sherry treasure
- Allen secretary

Dick moves to schedule board meetings on the 3rd Thurs of Feb, Apr, June, Aug, and Oct, and on the 1st sat in Dec for 2011 board meetings. All agree.

## Treasurer Report

Dick B.

Fiscal year runs 1 Oct through 30 Sep. Current statement shows net assets \$10,321.05. Expenses were honoraria, brochures. No significant expenditures upcoming: recognition party. Ted asks whether the board has a proposed budget - no. Discussion about how much income will come from auction at the recognition party. Expected not to be significant.

Janine moves to accept treasurer report. Harvey seconds. All approved.

Dick will make sure Sherry's name is added to account.

Paul asks whether 1099 will be needed for contractors in the marker program. Needs to be done for anyone who earned more than \$600. Janine asks to take discussion offline. Dick summarizes that no 1099 is needed. 990 is due Feb 15.

## Internet Committee

Alan S.

Alan S. asking for suggestions for web site for 2011. Has some from Harvey T. Ly will need to show Allen B. how to use web site to upload meeting minutes.

## Recognition Committee

Teresa has some interesting donations. Caribou might donate coffee.

Janine asks how recognition banquet will be used to recognize people, suggested a budget be allocated for plaque, etc.. Teresa summarized the history. Last year was the first time. Income from auction used to pay for dinner. Janine concerned that committee knows how much it can spend.

Teresa moves that committee has authority to spend up to \$700 in support of recognition banquet. Alan S. seconds. All approved.

Donations may be given to Teresa T. or Dick. B.

Banquet will be held at Eisenhower community center in Hopkins. Janet will send out invitation after New Year. Dick will follow with an email.

## Marker Committee

Doug.

Public service committee does markers. GSM received no funding last round from MN Historical Society. The next deadline is probably coming up before end of year (2010). Doug and Janine suggested that previously the proposal was rejected because it was misunderstood, but by the time it was cleared up, the money had already been allocated to other projects. Doug Z. intends to resubmit same proposal together with statement from CPA that there is no overhead in proposal.

Janine moves to give Doug approval to resubmit proposal with minor changes. Harvey enthusiastically seconds the motion. All approved except Paul who opposed.

## Field Trips

Janet Hopper

Janet will set up planning meeting before Jan 22. She would like Randy to set up a field trip to Minnehaha. Dick asked Janet to call Janie O'Conner from the Master Naturalist group who has asked for a Twin City area field trip for her group.

## Programs and Lectures

Steve Erickson

We've been getting about 50-60 people per lecture. This was probably low at last two lectures because of basketball games.

Steve asking for someone to send out thank you notes to three people who helped at Macalester. Dick will sign them as President of GSM.

Done for fall semester, gearing up for spring. Always open for suggestions for topics. Dick requested a lecture on how geologists date rocks and geologic formations. Bill R. suggests having 3-4 lectures on a theme, but starting out with some lectures on basic geology topics.

## Newsletter

Dick Bottenberg

We need new editor to take over newsletter. Harvey Thorliefson would like to help, and has had discussions with

Judy Hamilton.

Dick asked how to find volunteers, for example to get a new newsletter editor. Steve E. suggests board members need to introduce themselves to new people at lectures. Janine suggests we need definition on the job responsibilities. Janet suggested sending out newsletters electronically. Bill discussed some issues with that suggestion.

Janine asked how Harvey wanted to contribute to newsletter. Harvey will submit content, and has staff that can update layout. Harvey, Janine, Ly, and Alan agreed to work together to publish the next issue as we try to recruit a new editor. Ly will set up a meeting at the Survey Office in January.

## Public Service Committee

Doug Z.

Ed S took list of suggestions from state fair and sent to Macalester. Doug gave a presentation to geology majors to help. We're supplying the rock boxes. Carleton has a collection that they use to give presentations.

## Publicity Committee

Janine

Mary Helen wants to serve on publicity committee (updating flyers, pamphlets, etc) Need one or two more people to fill out committee.

## Shows and Exhibits

Tom.

Signed up for next year.

Joni Strobel will take over committee and planning. Tom will go over everything with her before leaving for AZ, and will help her. Roger handles setup and take down.

Need to consider spending money to upgrade display at fair. The background needs to tell our story more professionally. Maybe should get an exhibition company in to come up with a display for us. Janine mentions it's very expensive, but she may help us do it on the cheap. May have to commit about \$1500 for portable displays. Photographs and printing should be professionally mounted, etc.

Steve E. says 2013 will be our 75th anniversary, and may be a good target.

## History and Archives

Harvey

MGS had archive boxes and Steve and Harvey put paper records together. Board agreed on materials to remove. Remainder has been refilled. H suggests scanning all documents. OCR searchable. State Geologist association has similar need. Merge with new content. Minnesota Digital Library may provide a few thousand dollars grant, based in St. Cloud, but work done by local contractors. Hard copy may go to MN Historical Society. Field trips and lectures are good candidates. Ed Burch had some material that may be useful to keep but not scan. Harvey and Steve will come up with a proposal.

## New Business

Dick. GSM has been getting some interesting requests for information and support via the internet, over 20 in the last 6 months. The GSM needs to establish a formal process to ensure that all requests are responded to in a timely manner. Teresa agreed to handle requests and needs support from rest of GSM. All present agreed to support Teresa's efforts to respond to requests. Dick will work with Teresa to set up a list of subject matter experts for Teresa to refer questions to. Alan will set it up so that requests will go to both Steve (a key subject matter expert) and Teresa (in addition to Dick and Janine), but T will be responsible for making sure the question is answered.

New Business

## GSA

Harvey

There have been record sales of booths in advance.

Harvey will help GSM understand how it can work with GSA to support it.

## Research

Doug.

Doug is asking for help looking into research that Doug is doing. Doug will keep board informed of need.

## Adjourned

Adjourned at 5:36 pm.